



**3rd Quarter 2011
Geo/SIG Coordinator
Webinar
September 22, 2011**



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OpenWorld 2011 - Review

- The complete User Group Sunday schedule has been posted on the OAUG website for several weeks. OAUG has been marketing the user group meetings in emails, eNews and other marketing efforts.
- A contact list for all Geos and SIGs hosting meetings was distributed yesterday.
 1. Please provide confirmation or edits for the name and cell phone of the person conducting the meeting – Deadline today (9/22)
 2. Once you arrive on site, please call Nicole at 404-760-8195 (office line will be forwarded to her cell) or email her at nurbanek@oaug.com
 3. Greeters for the Geo and SIG meetings are optional due to limited meeting time. If you would like an OAUG greeter for your session, please email Nicole today (9/22). Greeter assignments will be provided on Tuesday (9/27).
- Sign-in sheets will be provided for each session. You will find the sign-in sheet for your Geo or SIG on the table at the front of the room. Please return them to Nicole for scanning and transcription.



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OpenWorld 2011 - Review

- OAUG will be hosting a member reception on Wednesday, October 5th from 6-8pm at the Weinstein Gallery. Reception will feature Bay area jazz vocalist, Lori Casillo, and a martini bar. If you did not receive your email invitation from OAUG, please email Nicole. Be sure to RSVP! Entry wristband may be picked the OAUG booth.
- Nicole provided a Powerpoint template and announcements slide to utilize for your Geo and SIG sessions. The announcements slide has been updated and will be emailed today to all user groups hosting meetings. Please update your presentation with the new slides.
- Oracle will be hosting a User Group Leader Appreciation Luncheon on Tuesday, October 4th. RSVP deadline is tomorrow (9/23). One representative per user group is invited.



COLLABORATE 12 - Update

- The General Call for Papers is open until 11:59pm EDT October 14, 2011
- Geo and SIG meeting assignments will be coordinated through Nicole.
 1. Your Geo and SIG must be compliant to receive meeting space and the one complimentary pass.
 2. Nicole will send a detailed email the week after OpenWorld (the week of October 10th) with instructions for requesting meeting space. Please do not submit a meeting request through the general call for papers.
 3. Submitting groups will be notified of their compliance status upon submission.
 4. The deadline to request meeting space will be close of business, Friday October 28th. Due to limited meeting space, there will be **no** exceptions to this deadline.



OAUG Compliance Review

- Compliance is reviewed prior to COLLABORATE and OpenWorld each year.
- The following items are required to maintain compliance:
 1. Submit the annual re-affiliation form (provided each December)
 2. Maintain a website – update at minimum quarterly
 3. Utilize the OAUG online Geo/SIG membership application or provide membership data to OAUG annually
 4. Appoint or elect a Geo/SIG Coordinator who holds a current OAUG membership. Coordinator is the liaison between OAUG and the Geo or SIG.
- Each Geo and SIG has an assigned G/S Committee member who will be reaching out to you to discuss compliance and receive feedback.
- Contact Nicole if you have any questions about your compliance status.



2012 Services & Re-affiliation

- The re-affiliation agreement will be emailed to all Coordinators the first week in December.
- The re-affiliation deadline will be early January 2012.
- Coordinators receive an update in early January 2012 about the support services available through OAUG.



Final Announcements

- Nicole will provide a final recap/summary document early next week for Geos and SIGs hosting meetings at OpenWorld.
- Each coordinator should have received a brief user group survey from Oracle. The deadline to respond is September 23rd. If you did not receive the survey notification, please contact Nicole.
- OAUG will be conducting a brief, 2 question survey in October. The survey will request feedback on the support provided by OAUG. Nicole will provide details and the survey link the week after OpenWorld.



Geo/SIG Coordinator Webinar

- Q&A Session



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